

**Guidelines for applicants to the G & H Roberts Community Trust.  
Please read carefully before making an application.**

There is no standard application form. Applications should be in PDF format and sent by email to [applications@ghrcommunitytrust.org](mailto:applications@ghrcommunitytrust.org)

**Applications should be as brief as possible, stating clearly:**

- The name and address of organisation and contact person.
- The purpose and objectives of the application.
- How the funds will be administered and supervised.
- How the work is to be monitored and evaluated and by whom.
- The time scale of the proposed project.
- What sum of money is being requested (please give an appropriate breakdown).
- Financial statement for your organisation, including most recent accounts and sources of income\*

\*if you are recently constituted and do not have accounts we will require a statement of your present financial situation.

**Additional background information on your organisation:**

- Main field of activity.
- Aims and objectives.
- Management structure.
- Recent achievements.
- General short, medium and long term plans.

**Important information for applicants:**

The G&H Roberts Community Trust is a charitable trust set up by Gordon and Hannah Roberts and continued by their family. The Trust focuses on funding small community projects that support the advancement of education, community development, human rights, environmental protection, conflict resolution and reconciliation.

The trustees meet twice a year to review applications, in February and August.

**Deadlines for submissions are either January 31st or June 30th each year.** (applications received after each deadline will be considered at the following meeting. i.e. an application received on 1st of Feb will be considered at the August meeting).

If a request is urgent, small donations can be made between meetings.

The trust distributes around £12000 per annum. Usually awards are between £250 - £2,000.

It is unusual for us to support applications in excess of £3000 per annum.

We tend not to support large organisations with turnovers in excess of £500,000

Our focus at the moment is on seed funding for small grass roots initiatives.

We tend not to support animal welfare, medical research, sport or main stream education charities.

We are a secular trust.

The trustees work entirely on a voluntary basis and we have no paid staff. This means we are often not able to reply to enquiries or to acknowledge applications. We will however notify all successful applicants of our funding decisions.

Trustees:

Nicolas Millar (Treasurer), Peter Roberts, Ann Millar, Sheana Roberts, Colin Millar, Jeremy Millar, Hannah Millar

Secretary: Jonathan Roberts