

**Guidelines for applicants to the G & H Roberts Community Trust.
Please read carefully before making an application.**

There is no standard application form. Applications should be in PDF format and sent by email to applications@ghrcommunitytrust.org

Applications should be as brief as possible, stating clearly:

- The name and address of organisation and contact person.
- The purpose and objectives of the application.
- How the funds will be administered and supervised.
- How the work is to be monitored and evaluated and by whom.
- The time scale of the proposed project.
- What sum of money is being requested (please give an appropriate breakdown).
- Financial statement for your organisation, including most recent accounts and sources of income*

*if you are recently constituted and do not have accounts we will require a statement of your present financial situation.

Additional background information on your organisation:

- Main field of activity.
- Aims and objectives.
- Management structure.
- Recent achievements.
- General short, medium and long term plans.

Important information for applicants:

The G&H Roberts Community Trust is a charitable trust set up by Gordon and Hannah Roberts and continued by their family. The Trust focuses on funding small community projects that support the advancement of education, community development, human rights, environmental protection, conflict resolution and reconciliation.

We meet March and September each year

Applications to be submitted by January 31st for March meeting and July 31st for September meeting. Late applications will be rolled over to the following meeting.

The trust distributes around £8,000 per annum. Usually awards are between £250 - £2,000. It is unusual for us to support applications in excess of £3000 per annum.

We will not support large organisations with turnovers in excess of £500,000, or organisations who work under the umbrella of a large NGO with turnovers in excess of £500,000.

Our focus at the moment is on seed funding for small grass roots initiatives.

We tend not to support animal welfare, medical research, sport or mainstream education charities.

We are a secular trust.

Due to the pressure of dealing with applications we cannot advise as to whether an application is worth submitting. We cannot enter into any correspondence regarding an application.

Only successful applications will be notified.

Trustees:

Sheana Roberts, Peter Roberts, Jeremy Millar, Hannah Millar, Korkor Cudjoe